

## STUDENT INFORMATION AND ELIGIBILITY ATTESTATION FORM

School Student Enrolling At: \_\_\_\_\_

The following information will be used by school staff members to collect information in keeping with the Education Act. The principle purpose for the collection of this information is to provide confirmation of Pupil Eligibility for English as a Second Language (ESL)/Programme d'appui aux nouveaux arrivants (PANA), residency and the right to attend without paying tuition fees. This form will be retained in the student's Ontario Student Record (OSR).

**Important: Any section of form which is not completed, will not be considered supporting documentation and will make the form null and void.**

### STUDENT INFORMATION

PROVINCIAL OEN #: _____	STUDENT #: _____
Legal Last Name: _____	Usual Last Name: _____
Legal First Name: _____	Preferred First Name: _____
Legal Middle Name: _____	Date of Birth: _____ (DD-MMM-YYYY)
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Home Phone #: (____) _____ - _____ Unlisted <input type="checkbox"/> Yes <input type="checkbox"/> No	
Enrolment Date: _____ (DD-MMM-YYYY)	For Grade: _____
Admission Status: <input type="checkbox"/> Pupil of the Board <input type="checkbox"/> Other Pupil	

### STUDENT ADDRESS

Home Address:			
Street #	Street Name	Apt. #	
City/Town/Municipality	Name of Township	Postal Code	
Mailing Address: <input type="checkbox"/> Same as Home Address			
Street #	Street Name	Apt. #	
City/Town/Municipality	Name of Township	Postal Code	
<b>Proof of Date of Birth:</b> <input type="checkbox"/> Birth Certificate <input type="checkbox"/> Baptismal Certificate <input type="checkbox"/> Other: _____		<b>Proof of Address:</b> <input type="checkbox"/> Current Agreement of Purchase and Sale <input type="checkbox"/> Current Utility Bill <input type="checkbox"/> Current Property Tax Bill <input type="checkbox"/> Current Home Phone/Cable/Internet Bill <input type="checkbox"/> Other: please specify * _____ Note: * Driver's license is not acceptable for audit purposes.	

### PREVIOUS SCHOOL INFORMATION

Previous School Board: _____	If <b>outside of province</b> , please indicate province or country and language of instruction:
Previous School: _____	
Address: _____	Province/Country: _____
Last Day of Attendance: _____ (DD-MMM-YYYY)	Language of Instruction: _____

**CITIZENSHIP/IMMIGRATION INFORMATION**

Parent must present proof of child's entry into Canada. Date of entry is the date that the student enters Canada to live, not a short-term visit/vacation in Canada taken beforehand. Check off the document presented, and the date on the document (should match the date of entry). **Only one document is required.**

<b><input type="checkbox"/> Canadian Citizenship (Child born in Canada):</b>	
City of Birth: _____	
Province: _____	
<b>Fee Paying Students</b>	
<b>Student Study Permit for Visa Student:</b>	
Study Permit valid from: _____ to _____	
(DD-MMM-YYYY)	(DD-MMM-YYYY)
<input type="checkbox"/> Student Visa	
Total Tuition Fee Paid: \$ _____	
Fee Payment Date: _____	
(DD-MMM-YYYY)	
<b>Visitor Record:</b>	
Visitor Record valid from: _____ to _____	
(DD-MMM-YYYY)	(DD-MMM-YYYY)
<input type="checkbox"/> Visitor Visa	
Total Tuition Fee Paid: \$ _____	
Fee Payment Date: _____	
(DD-MMM-YYYY)	
<b>Exchange Student: Attending Host school</b>	
<input type="checkbox"/> Exchange Agreement	
Agency: _____	
Duration of Exchange: _____ to _____	
(DD-MMM-YYYY)	(DD-MMM-YYYY)
Name of Reciprocal Student: _____	Country of Reciprocal Student: _____
<b>Permanent Resident (check one):</b>	
<input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Student (if an adult)	Date became a permanent resident: _____
	(DD-MMM-YYYY)
<input type="checkbox"/> Stage One Approval Letter	Stage 1 Approval Letter Date: _____
	(DD-MMM-YYYY)
<input type="checkbox"/> Equivalent Documentation from Immigration, Refugees and Citizenship Canada (IRCC) confirming approval in principle (specify below type of document with date)	
Type of Document Reviewed: _____	
Date: _____	
(DD-MMM-YYYY)	
<b>Refugee Status:</b>	
<input type="checkbox"/> Documentation from IRCC confirming Refugee Status	Date of Entry (stamped date on document): _____
	(DD-MMM-YYYY)
<input type="checkbox"/> Consideration of Eligibility (Convention Refugee)	Date of Entry (stamped date on document): _____
	(DD-MMM-YYYY)

**Parent's Study Permit:**

Parent's Acceptance Letter confirming the parent will be a full-time student at a qualified university, college or institution in Ontario (retain copy in child's OSR)

Parent Study Permit

Parent's Study Permit valid from: \_\_\_\_\_ to \_\_\_\_\_  
(DD-MMM-YYYY) (DD-MMM-YYYY)

Verify below that the parent is a full-time student enrolled in a degree, diploma, or certificate program that consists of a minimum of 2-3 semesters and 600+ hours of instruction (check one)  Degree  Diploma  Certificate

**Parent's Work Permit**

Documentation from IRCC confirming approval of Work Permit (i.e. actual work permit to be issued at a later date)

Parent Work Permit

Work Permit valid from: \_\_\_\_\_ to \_\_\_\_\_  
(DD-MMM-YYYY) (DD-MMM-YYYY)

**Student's Study Permit \*\*\*:**

Student Study Permit (Parent's work permit to be issued at a later date)

Study Permit valid from: \_\_\_\_\_ to \_\_\_\_\_  
(DD-MMM-YYYY) (DD-MMM-YYYY)

Note: \*\*\*This student study permit is given to a child accompanying their parent on a work permit to Ontario.

**Other:**

Diplomat Status/Minister's Permit

Valid from: \_\_\_\_\_ to \_\_\_\_\_  
(DD-MMM-YYYY) (DD-MMM-YYYY)

**Confirmation of Documentation and Student Eligibility for ESL/PANA Funding**

Country of Birth: \_\_\_\_\_ Citizen of: \_\_\_\_\_

Original Date of First Entry into Canada: \_\_\_\_\_  
(DD-MMM-YYYY)

Verified Canadian Stamped Date of Entry on passport

**PARENT /LEGAL GUARDIAN INFORMATION**

**Custody Information\*\*\*\*:**  Both Parents  Mother Only  Father Only  Shared  Joint  Guardian  C.A.S.

**Living With:**  Both Parents  Mother Only  Father Only  Guardian  Other  C.A.S.

Note: \*\*\*\*Written Custody Agreement or Court Order should be available upon request for audit purposes.

**Guardianship:**

Custody Agreement reviewed

If there is no Custody Agreement, then all the following criteria must be met (check Yes or No) in order for the child to attend school without the payment of a tuition fee:

- Yes  No 1) The student is a Canadian citizen or a permanent resident of Canada.
- Yes  No 2) The guardian is a member of the student's immediate family and resides in Ontario in the school board jurisdiction in which the student wants to attend school.  
Immediate Family Relationship (please specify): \_\_\_\_\_
- Yes  No 3) The guardian is assuming full responsibility for the care and well-being of the student, and the student is residing with the guardian throughout the custody period.
- Yes  No 4) A written agreement is in place between the parents of the student and the guardian that sets out all of the above, as well as the respective responsibilities of the parents and the guardian.

**Mother:**

Catholic  Emergency Contact  Living With  Correspondence  Access Denied  Legal Guardian  Legal Custody  Volunteer  Migrant Worker

First Name	Last name	Home Address (if different from student)	
( )	( )	( )	
Home Phone # (area code)		Cell Phone # (area code)	
Employer	Work Phone # (area code & ext.)	Email Address	Language (other than English)

**Father:**

Catholic  Emergency Contact  Living With  Correspondence  Access Denied  Legal Guardian  Legal Custody  Volunteer  Migrant Worker

First Name	Last name	Home Address (if different from student)	
( )	( )	( )	
Home Phone # (area code)		Cell Phone # (area code)	
Employer	Work Phone # (area code & ext.)	Email Address	Language (other than English)

**Other (please specify):** \_\_\_\_\_

Catholic  Emergency Contact  Living With  Correspondence  Access Denied  Legal Guardian  Legal Custody  Volunteer  Migrant Worker

First Name	Last name	Home Address (if different from student)	
( )	( )	( )	
Home Phone # (area code)		Cell Phone # (area code)	
Employer	Work Phone # (area code & ext.)	Email Address	Language (other than English)